

**CORCORAN CITY COUNCIL,  
JOINT POWERS FINANCE AUTHORITY,  
SUCCESSOR AGENCY FOR CORCORAN RDA,  
& HOUSING AUTHORITY  
AGENDA**

**City Council Chambers  
1015 Chittenden Avenue  
Corcoran, CA 93212**

**Tuesday, April 26, 2022  
5:30 P.M**

---

**Public Inspection:** A detailed City Council packet is available for review at the City Clerk's Office, located at Corcoran City Hall, 832 Whitley Avenue.

---

**Notice of ADA Compliance:** In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (559) 992-2151.

---

**ROLL CALL**

Mayor:	Patricia Nolen
Vice Mayor:	Jeanette Zamora-Bragg
Council Member:	Greg Ojeda
Council Member:	Sidonio "Sid" Palmerin
Council Member:	Jerry Robertson

**INVOCATION**

**FLAG SALUTE**

**1. PUBLIC DISCUSSION**

Members of the audience may address the Council on non-agenda items; however, in accordance with government code section 54954.2, the Council may not (except in very specific instances) take action on an item not appearing on the posted agenda.

This is the time for members of the public to comment on any matter within the jurisdiction of the Corcoran City Council. This is also the public's opportunity to request that a Consent Calendar item be removed from that section and made a regular agenda item. The councilmembers ask that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcome.

After receiving recognition from the chair, speakers shall state their name and address and proceed with comments. Each speaker will be limited to five (5) minutes.

2. **CONSENT CALENDAR (VV)**

All items listed under the consent calendar are considered to be routine and will be enacted by one motion. If anyone desires discussion of any item on the consent calendar, the item can be removed at the request of any member of the City Council and made a part of the regular agenda.

- 2-A. Approval of minutes of the meeting of the City Council on April 12, 2022.
- 2-B. Authorization to read ordinances and resolutions by title only.

3. **APPROPRIATIONS (VV)**

Approval of Warrant Register dated April 26, 2022. *(Ruiz-Nuñez) (VV)*

4. **PRESENTATIONS** – None

5. **PUBLIC HEARINGS**

- 5-A. Public Hearing to receive public comment and adopt Ordinance No. 642, enacting a Military Equipment Use Policy for the Corcoran Police Department. *(Cramer) (VV)*

- A. Open Public hearing
- B. Staff Report
- C. Accept written testimony
- D. Accept oral testimony
- E. Close hearing
- F. Council discussion
- G. By motion, approve/approve with changes/deny recommendation

- 5-B. Public Hearing to Receive Public Comment to Update the City of Corcoran's 2020 Urban Water Management Plan. *(Faulkner)*

- A. Open Public hearing
- B. Staff Report
- C. Accept written testimony
- D. Accept oral testimony
- E. Close hearing
- F. Council discussion

6. **WRITTEN COMMUNICATIONS** – None

7. **STAFF REPORTS**

- 7-A. Review the 2020 Planning Commission Report and 2021 2022 3rd Quarter Planning Commission Report. *(Tromborg) (VV)*
- 7-B. Approve Resolution No. 3130 regarding 5311 Operating Assistance and Certifications and Assurances. *(Tromborg) (VV)*

8. **MATTERS FOR MAYOR AND COUNCIL**

- 8-A. Upcoming Events/Meetings
- 8-B. City Manager's Report
- 8-C. Council Comments/Staff Referral Items - *Items of Interest (Non-action items the Council may wish to discuss)*
- 8-D. Committee Reports

9. **CLOSED SESSION**

9-A. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR(S)**

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54956.8:

Property: Industrial Properties

Agency negotiator: City Manager

Negotiating parties: \_\_\_\_\_

Under negotiation: Price/Terms

9-B. **CONFERENCE WITH LABOR NEGOTIATOR(S)** (Government Code § 54957.6). It is the intention of this governing body to meet in closed-session to review its position and to instruct its designated representatives:

- Designated representatives: City Manager
- Name of employee organization: \_\_\_\_\_,
- or
- Position title(s) of unrepresented employee(s): \_\_\_\_\_

10. **ADJOURNMENT**

I certify that I caused this Agenda of the Corcoran City Council meeting to be posted at the City Council Chambers, 1015 Chittenden Avenue on April 22, 2022.

  
\_\_\_\_\_  
Marlene Spain, City Clerk

**MINUTES  
CORCORAN CITY COUNCIL,  
JOINT POWERS FINANCE AUTHORITY,  
SUCCESSOR AGENCY FOR CORCORAN RDA,  
& HOUSING AUTHORITY REGULAR MEETING**

**Tuesday, April 12, 2022**

The regular session of the Corcoran City Council was called to order by Mayor Nolen, in the City Council Chambers, 1015 Chittenden Avenue, Corcoran, CA at 5:31 P.M.

**ROLL CALL**

Councilmembers present: Patricia Nolen, Greg Ojeda, Sidonio Palmerin, and Jeanette Zamora-Bragg

Councilmembers absent: Jerry Robertson

Staff present: Gary Cramer, Greg Gatzka, Tina Gomez, Soledad Ruiz-Nuñez, and Reuben Shortnacy

Press present: Tina Botill “The Corcoran Journal”

**INVOCATION** - Invocation was led by Councilmember Palmerin

**FLAG SALUTE** – Flag salute was led by Councilmember Ojeda

**1. PUBLIC DISCUSSION**

Mary Avalos, 2418 Sherman Ave addressed the Council on behalf of her mother regarding the issue with the street and gutters on Sherman causing flooding in the area. The level of the street is also an issue with getting their mother in and out of the car.

Mary Avalos, 1253 First Street addressed the Council regarding the bad condition of the road in front of her house.

**2. CONSENT CALENDAR (VV)**

Following Council discussion, a **motion** was made by Palmerin and seconded by Ojeda to approve the Consent Calendar. Motion carried by the following vote:

**AYES:** Nolen, Ojeda, Palmerin, and Zamora-Bragg

**NOES:**

**ABSENT:** Robertson

**ABSTAIN:**

**2-A.** Approval of minutes of the meeting of the City Council on March 22, 2022.

**2-B.** Authorization to read ordinances and resolutions by title only.

**2-C.** Position Classification Change Public Works Superintendent.

**2-D.** Approval Resolution No. 3129 declaring Surplus Property.

3. **APPROPRIATIONS (VV)**

Following Council discussion, a **motion** was made by Zamora-Bragg and seconded by Ojeda to approve warrant register dated April 12, 2022. Motion carried by the following vote:

**AYES:** Nolen, Ojeda, Palmerin, and Zamora-Bragg  
**NOES:**  
**ABSENT:** Robertson

4. **PRESENTATIONS**

Mayor Nolen presented Evidence Technician/CSO Officer, Jimmy Roark with a certificate for being nominated as the Employee of the 1<sup>st</sup> Quarter.

5. **PUBLIC HEARINGS** – None

6. **WRITTEN COMMUNICATIONS** – None

7. **STAFF REPORTS**

7-E. City Manager, Greg Gatzka requested Item 7-E be moved up due to time constraints.

District 2 Supervisor, Richard Valle addressed the Council to suggest that the City contact West Memorials regarding the Lerma monument and inquire if there could be any savings since West Memorials is also doing the Veteran's memorial at Gateway Park.

Following Council discussion, a **motion** was made by Ojeda and seconded by Zamora-Bragg to approve the Ray Lerma monument at Gateway Park. Motion carried by the following vote:

**AYES:** Nolen, Ojeda, Palmerin, and Zamora-Bragg  
**NOES:**  
**ABSENT:** Robertson

7-A. Chuck Jelloian with CrisCom Company gave an update to council.

7-B. Miguel Gallegos and Anthony Gonzalez with Price Paige presented the audit for Fiscal Year 2021 for the period of July 1, 2020-2021.

7-C. Following Council discussion, a **motion** made by Zamora-Bragg and seconded by Ojeda to approve Resolution No. 3125 approving an Equipment Lease/Purchase Agreement and an Escrow and Account Control Agreement and authorizing certain actions in connection therewith relating to the financing of certain equipment for the City. Motion carried by the following vote:

**AYES:** Nolen, Ojeda, Palmerin, and Zamora-Bragg  
**NOES:**  
**ABSENT:** Robertson

**7-D.** Reviewed the 3<sup>rd</sup> Quarter Budget for Fiscal Year 2022.

**7-F.** Following Council discussion, a **motion** was made by Zamora-Bragg and seconded by Palmerin authorize the release of a City Request for Proposals for a Classification and Compensation Study for City employees and City Council. Motion carried by the following vote:

**AYES:** Nolen, Ojeda, Palmerin, and Zamora-Bragg  
**NOES:**  
**ABSENT:** Robertson

**7-G.** Following Council discussion, a **motion** was made by Zamora-Bragg and seconded by Ojeda to approve Resolution No. 3126 to amend Resolution No. 3086 and make adjustment to Unrepresented Classification positions. Motion carried by the following vote:

**AYES:** Nolen, Ojeda, Palmerin, and Zamora-Bragg  
**NOES:**  
**ABSENT:** Robertson

**7-H.** Following Council discussion, a **motion** was made by Palmerin and seconded by Ojeda to approve Resolution No. 3127 to conduct the second reading and adoption of Ordinance No. 641 that will amend in its entirety Title 4, Chapter 2 of the City's Municipal Code. Motion carried by the following vote:

**AYES:** Nolen, Ojeda, Palmerin, and Zamora-Bragg  
**NOES:**  
**ABSENT:** Robertson

**7-I.** Following Council discussion, a **motion** was made by Ojeda and seconded by Zamora-Bragg to approve approval to waive the first reading of an ordinance regarding enacting a military equipment use policy for the Corcoran Police Department and set a second reading and public hearing at the next regularly scheduled meeting. Motion carried by the following vote:

**AYES:** Nolen, Ojeda, Palmerin, and Zamora-Bragg  
**NOES:**  
**ABSENT:** Robertson

**8. MATTERS FOR MAYOR AND COUNCIL**

- 8-A.** Council received information items.
- 8-B.** Staff received referral items.
- 8-C.** Committee reports.

**CLOSED SESSION**

The City Council convened in closed session at 7:42 P.M.

**9-A CONFERENCE WITH LABOR NEGOTIATOR(S)** (Government Code § 54957.6). It is the intention of this governing body to meet in closed-session to review its position and to instruct its designated representatives:

- Designated representatives: City Manager
- Name of employee organization: \_\_\_\_\_, or
- Position title(s) of unrepresented employee(s): \_\_\_\_\_

The regular meeting was reconvened at 7:53 P.M.

**ADJOURNMENT                      7:54 P.M.**

\_\_\_\_\_  
Patricia Nolen, Mayor

\_\_\_\_\_  
Marlene Spain, City Clerk

**APPROVED DATE:** \_\_\_\_\_

City of

# CORCORAN

Police Department

FOUNDED 1914

**STAFF REPORT  
ITEM# 5-A**

**TO:** Corcoran City Council  
**FROM:** Gary Cramer, Deputy Chief of Police  
**SUBJECT:** An Ordinance of the City of Corcoran Enacting a Military Equipment Use Policy  
For the Corcoran Police Department  
**DATE:** April 20, 2022 **MEETING DATE:** April 26, 2022

**RECOMMENDATION:**

Council motion to waive the second reading of proposed ordinance number 642 and adopt/enact ordinance number 642.

**DISCUSSION:**

California Assembly Bill 481, which was signed into law in 2021, requires local law enforcement agencies to obtain approval from their local governing body of a military equipment use policy by ordinance. Assembly Bill 481 provides a list of equipment that is deemed to be military equipment and specifies the equipment does not have to be obtained from the military in order to meet the definition of military equipment. The bill includes any equipment currently in use by a law enforcement agency and any equipment obtained in the future that would meet the description of the military equipment.

The Corcoran Police Department has minimal equipment that would meet the criteria for military equipment; however, we do have operators assigned to our Central Valley Regional SWAT team, which utilizes several pieces of equipment that meet the criteria. We have attached a proposed ordinance and policy, which meet the requirements of AB 481 and Government Code 7070, 7071 and 7072. It should be noted that all the equipment listed in the policy has been in use for quite some time. We are not requesting to use any new equipment.

**Budget Impact:**

There is no additional budget impact related to this equipment as we are not requesting any new equipment but rather complying with the new law related to equipment already possessed and in use.



ORDINANCE NO. \_\_642\_\_

AN ORDINANCE OF THE CITY OF CORCORAN ENACTING  
A MILITARY EQUIPMENT USE POLICY FOR THE  
CORCORAN POLICE DEPARTMENT.

THE CITY COUNCIL OF THE CITY OF CORCORAN DOES ORDAIN AS  
FOLLOWS:

**Section 1. PURPOSE.** California Assembly Bill No. 481 (“**AB-481**”), requires local law enforcement agencies to obtain approval from their local governing body of a military equipment use policy, as specified, by ordinance at a regular meeting held pursuant to specified open meeting laws, prior to taking certain actions relating to the funding, acquisition or use of military equipment. This ordinance is intended satisfy the requirements of AB-481 with regard to the Corcoran Police Department (“**CPD**”).

**Section 2. FINDINGS.** The City Council (“**Council**”) of the City of Corcoran (the “**City**”) hereby finds and declares all of the following:

- (a) The military equipment which the subject of this ordinance is necessary because there is no reasonable alternative which can achieve the same objective of officer and civilian safety;
- (b) The military equipment use policy approved by this ordinance will safeguard the public’s welfare, safety, civil rights and civil liberties;
- (c) The purchasing of the equipment specified as to be acquired, if any, is reasonably cost effective compared to available alternatives which can achieve the same objective of officer and civilian safety;
- (d) The CPD’s prior military equipment use complied with all applicable use policies in effect at the time, if any, and to any extent that prior uses did not strictly comply with applicable policy, corrective action has been taken to remedy nonconforming uses and ensure future compliance; and

- (e) The military equipment use policy approved by this ordinance was available on the CPD's Internet website at least thirty (30) days prior to the date this ordinance was approved.

**Section 3. ADOPTION OF POLICY.** The provisions, terms and requirements of CPD Policy 709, titled Military Equipment, attached hereto as **ATTACHMENT A**, are hereby incorporated into this ordinance as if fully set forth verbatim, and are hereby approved by the Council as the CPD's military equipment use policy. This ordinance shall be reviewed at least once each calendar year at a regular meeting and vote on whether to renew the ordinance.

**Section 4. NO LIABILITY.** The provisions of this ordinance shall not in any way be construed as imposing any duty of care, liability or responsibility for damage to person or property upon the City of Corcoran, or any official, employee or agent thereof.

**Section 5. PENDING ACTIONS.** Nothing in this ordinance or in the codes hereby adopted shall be construed to affect any suit or proceeding pending or impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance or code repealed by this ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

**Section 6. SEVERABILITY.** If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this ordinance, or its application to any other person or circumstance. The City Council of the City of Corcoran hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any

one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

**Section 7. CONSTRUCTION.** The City Council intends this ordinance to supplement, not to duplicate or contradict, applicable state and federal law and this ordinance shall be construed in light of that intent. To the extent the provisions of the Corcoran Municipal Code as amended by this ordinance are substantially the same as provisions in the Corcoran Municipal Code existing prior to the effectiveness of this ordinance, then those amended provisions shall be construed as continuations of the earlier provisions and not as new enactments.

**Section 8. EFFECTIVE DATE; AND PUBLICATION.** The foregoing ordinance shall take effect thirty (30) days from the date of the passage hereof. Prior to the expiration of fifteen (15) days from the passage hereof a certified copy of this full ordinance shall be posted in the office of the City Clerk pursuant to Government Code section 36933(c)(1) and a summary shall be published once in \_\_\_\_\_ The Corcoran Journal , a newspaper printed and published in the City of Corcoran, State of California, together with the names of the Council members voting for and against the same.

THE FOREGOING ORDINANCE was passed, enacted and adopted by the City Council of the City of Corcoran, State of California, on \_\_\_\_\_, 2022 at a regular meeting of said Council duly and regularly convened on said day by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

---

PATRICIA NOLEN, Mayor  
CITY OF CORCORAN

ATTEST: \_\_\_\_\_



## Military Equipment

### 709.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidelines for the approval, acquisition, and reporting requirements of military equipment (Government Code § 7070; Government Code § 7071; Government Code § 7072).

#### 709.1.1 DEFINITIONS

Definitions related to this policy include (Government Code § 7070):

**Governing body** – The elected or appointed body that oversees the Department.

**Military equipment** – Includes but is not limited to the following:

- Unmanned, remotely piloted, powered aerial or ground vehicles.
- Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers.
- High mobility multipurpose wheeled vehicles (HMMWV), two-and-one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached.
- Tracked armored vehicles that provide ballistic protection to their occupants.
- Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
- Weaponized aircraft, vessels, or vehicles of any kind.
- Battering rams, slugs, and breaching apparatuses that are explosive in nature. This does not include a handheld, one-person ram.
- Firearms and ammunition of .50 caliber or greater, excluding standard-issue shotguns and standard-issue shotgun ammunition.
- Specialized firearms and ammunition of less than .50 caliber, including firearms and accessories identified as assault weapons in Penal Code § 30510 and Penal Code § 30515, with the exception of standard-issue firearms.
- Any firearm or firearm accessory that is designed to launch explosive projectiles.
- Noise-flash diversionary devices and explosive breaching tools.
- Munitions containing tear gas or OC, excluding standard, service-issued handheld pepper spray.
- TASER® Shockwave, microwave weapons, water cannons, and long-range acoustic devices (LRADs).
- Kinetic energy weapons and munitions.
- Any other equipment as determined by a governing body or a state agency to require additional oversight.

# Corcoran Police Department

Corcoran PD Policy Manual

## *Military Equipment*

---

### **709.2 POLICY**

It is the policy of the Corcoran Police Department that members of this department comply with the provisions of Government Code § 7071 with respect to military equipment.

### **709.3 MILITARY EQUIPMENT COORDINATOR**

The Chief of Police should designate a member of this department to act as the military equipment coordinator. The responsibilities of the military equipment coordinator include but are not limited to:

- (a) Acting as liaison to the governing body for matters related to the requirements of this policy.
- (b) Identifying department equipment that qualifies as military equipment in the current possession of the Department, or the equipment the Department intends to acquire that requires approval by the governing body.
- (c) Conducting an inventory of all military equipment at least annually.
- (d) Collaborating with any allied agency that may use military equipment within the jurisdiction of Corcoran Police Department (Government Code § 7071).
- (e) Preparing for, scheduling, and coordinating the annual community engagement meeting to include:
  1. Publicizing the details of the meeting.
  2. Preparing for public questions regarding the department's funding, acquisition, and use of equipment.
- (f) Preparing the annual military equipment report for submission to the Chief of Police and ensuring that the report is made available on the department website (Government Code § 7072).
- (g) Establishing the procedure for a person to register a complaint or concern, or how that person may submit a question about the use of a type of military equipment, and how the Department will respond in a timely manner.

### **709.4 MILITARY EQUIPMENT INVENTORY**

The following constitutes a list of qualifying equipment for the Department

1. DJI Mavic Air Unmanned Aerial Vehicle
2. DJI Matrice Unmanned Aerial Vehicle
3. Autel Robotics EVO II Unmanned Aerial Vehicle
4. Recon Robotics Recon Scout XT Remote Camera
5. Robot obtained through DRMO (Currently non operational)
6. Navistar (US Government) Mine Resistant Ambush Protected (MRAP)

# Corcoran Police Department

Corcoran PD Policy Manual

## *Military Equipment*

---

7. Supreme Corporation Armored Rescue Vehicle
8. Freightliner RV Command and Control Vehicle
9. Remington 12 Gauge Shotgun utilizing Super Shock Beanbag Rounds and specialized Royal Arms 420 grain copper frangible barricade breaching rounds
10. CTS Diversionary Devices (Flashbangs)
10. Defense Technology 40MM Projectile Launcher utilizing specialized munitions including Ferret, Fleameless Tri-Chamber and Spede Heat Rounds

See attachment: [APPENDIX A Military Equipment Use Policy.pdf](#)

### **709.5 APPROVAL**

The Chief of Police or the authorized designee shall obtain approval from the governing body by way of an ordinance adopting the military equipment policy. As part of the approval process, the Chief of Police or the authorized designee shall ensure the proposed military equipment policy is submitted to the governing body and is available on the department website at least 30 days prior to any public hearing concerning the military equipment at issue (Government Code § 7071). The military equipment policy must be approved by the governing body prior to engaging in any of the following (Government Code § 7071):

- (a) Requesting military equipment made available pursuant to 10 USC § 2576a.
- (b) Seeking funds for military equipment, including but not limited to applying for a grant, soliciting or accepting private, local, state, or federal funds, in-kind donations, or other donations or transfers.
- (c) Acquiring military equipment either permanently or temporarily, including by borrowing or leasing.
- (d) Collaborating with another law enforcement agency in the deployment or other use of military equipment within the jurisdiction of this department.
- (e) Using any new or existing military equipment for a purpose, in a manner, or by a person not previously approved by the governing body.
- (f) Soliciting or responding to a proposal for, or entering into an agreement with, any other person or entity to seek funds for, apply to receive, acquire, use, or collaborate in the use of military equipment.
- (g) Acquiring military equipment through any means not provided above.

### **709.6 COORDINATION WITH OTHER JURISDICTIONS**

Military equipment should not be used by any other law enforcement agency or member in this jurisdiction unless the military equipment is approved for use in accordance with this policy.

# Corcoran Police Department

## Corcoran PD Policy Manual

### *Military Equipment*

---

#### **709.7 ANNUAL REPORT**

Upon approval of a military equipment policy, the Chief of Police or the authorized designee should submit a military equipment report to the governing body for each type of military equipment approved within one year of approval, and annually thereafter for as long as the military equipment is available for use (Government Code § 7072).

The Chief of Police or the authorized designee should also make each annual military equipment report publicly available on the department website for as long as the military equipment is available for use. The report shall include all information required by Government Code § 7072 for the preceding calendar year for each type of military equipment in department inventory.

#### **709.8 COMMUNITY ENGAGEMENT**

Within 30 days of submitting and publicly releasing the annual report, the Department shall hold at least one well-publicized and conveniently located community engagement meeting, at which the Department should discuss the report and respond to public questions regarding the funding, acquisition, or use of military equipment.



## Attachments

## **APPENDIX A Military Equipment Use Policy.pdf**

**APENDIX A**

**CORCORAN POLICE DEPARTMENT  
Military Equipment Use Policy  
Government Code § 7070(d)**

	Equipment Type & Manufacturer's Description	Quantity	Purpose	Other
1.	<p align="center"><b>Aircraft:</b> Air Unmanned Aerial Vehicle</p> <p>-DJI Mavic Air -DJI Matrice -Autel Robotics EVO II</p>	<p align="center">1 1</p>	<p><b>Purpose:</b> To be deployed when its view would assist officers or incident commanders with the following situations, which include but are not limited to.</p> <ul style="list-style-type: none"> <li>I. Major crime investigations</li> <li>II. Search for missing persons</li> <li>III. Natural disaster management</li> <li>IV. Crime scene photography</li> <li>V. SWAT, tactical or other public safety and life preservation missions</li> <li>VI. In response to specific requests from local, state, and federal authorities for fire response and/or prevention</li> <li>VII. At the request of another city department to assist with a legitimate City aerial photography need.</li> <li>VIII. Search and/or rescue</li> </ul>	<ul style="list-style-type: none"> <li>• Expected Lifespan: 5-7 years</li> <li>• Est. Annual Maintenance Cost: \$200.00</li> <li>• Legal/Procedural Rules for Use: Use is established under FAA regulation 14 CFR Part 107 and the Corcoran Police Department Policy. It is our policy that UAS equipment is to be used for official purposes and in a manner that respects the privacy of our community, pursuant to state and federal law.</li> <li>• Required Training to Use: Users must possess a FAA Part 107 license and/or must receive department training pursuant to and in accordance with the departments COA (Certificate of Authorization)</li> <li>• Compliance: CPD shall monitor use and training by its officers.</li> </ul>

			<p>operations.</p> <p>IX. Public presentations with department approval.</p> <p><b>Capabilities:</b> DJI Mavic Air 30-minute flight time, record video/audio DJI Matrice 55-minute flight time, record video</p> <p><b>Authorized Uses:</b> Only assigned operators who have completed and receive regular quarterly training on its use and possess a certification of waiver and authorization through the FFA</p>	
2.	<p>Robots: -Recon Scout XT -Robot obtained through DRMO (Non-Operational)</p>	<p>1 1</p>	<p><b>Purpose:</b> To be used to gain visual and audio data.</p> <p>I. Major crime investigations II. Search for persons III. Natural disaster management IV. SWAT, tactical or other public safety and life preservation missions V. In response to specific requests from local, state and federal authorities VI. Search and/or rescue operations.</p>	<ul style="list-style-type: none"> <li>• Expected Lifespan: 10 Years</li> <li>• Est. Annual Maintenance Cost: \$300.00</li> <li>• Legal/Procedural Rules for Use: It is our policy that all robot equipment is to be used for official purposes and in a manner that respects the privacy of our community, pursuant to state and federal law.</li> <li>• Required Training to Use: All operators are required to received training regarding our policy and authorized use.</li> <li>• Compliance: CPD shall monitor use and training by its officers.</li> </ul>

			<p>VII. Public presentations with department approval.</p> <p><b>Capabilities:</b> 30-yard range, hand-held, throwable, relays video/audio</p> <p><b>Authorized Uses:</b> Only assigned operators who have received training on its use and policy.</p>	
3.	Armored Vehicle: Mine Resistant Ambush Protected (MRAP) Vehicle	1	<p><b>Purpose:</b> To be used to respond to and transport officers to critical incidents and to enhance officer and community safety. To improve scene containment, stabilization, and assist in resolving critical incidents. The types of incidents these vehicles respond to are:</p> <ol style="list-style-type: none"> <li>I. High Risk Search Warrants involving SWAT operations.</li> <li>II. High Risk Search for persons</li> <li>III. Natural disaster management</li> <li>IV. SWAT, tactical or other public safety and life preservation missions</li> <li>V. In response to specific requests from local, state and federal authorities</li> <li>VI. Search and/or rescue</li> </ol>	<ul style="list-style-type: none"> <li>• Expected Lifespan: 25 years</li> <li>• Est. Annual Maintenance Cost: \$5,000.00</li> <li>• Legal/Procedural Rules for Use: It is our policy that all armored vehicles are to be used for official purposes pursuant to state and federal law.</li> <li>• Required Training to Use: All drivers/operators shall attend formalized department or other approved training in the vehicle's operation, capabilities, and practical driving instruction.</li> <li>• Compliance: CPD shall monitor use and training by its officers.</li> </ul>

			<p>operations.</p> <p>VII. Approved equipment requests from an outside jurisdiction related to high-risk operations</p> <p>VIII. Public relations events such as National Night Out and other community events for people to see and understand it's use.</p> <p><b>Capabilities:</b> Capable of stopping a wide variety of projectiles beyond what a vest or shield is capable of.</p> <p><b>Authorized Uses:</b> The use of the armored vehicles is only authorized by the Chief of Police or SWAT commander, based on the specific circumstances of a given critical incident. Armored vehicles shall only be used for deployment by officers trained in their use by the department.</p>	
4.	Armored Vehicle: Armored Rescue Vehicle (ARV)	1	<p><b>Purpose:</b> To be used to respond to and transport officers to critical incidents and to enhance officer and community safety. To improve scene containment, stabilization, and assist in resolving critical incidents. The types of incidents these vehicles</p>	<ul style="list-style-type: none"> <li>• Expected Lifespan: 25 years</li> <li>• Est. Annual Maintenance Cost: \$15,000.00</li> <li>• Legal/Procedural Rules for Use: It is our policy that all armored vehicles are to be used for official purposes pursuant to state and federal law.</li> <li>• Required Training to Use: All drivers/operators shall attend formalized department or other approved training in the vehicle's operation, capabilities, and practical driving instruction.</li> </ul>

			<p>respond to are:</p> <ul style="list-style-type: none"> <li>IX. High Risk Search Warrants involving SWAT operations.</li> <li>X. High Risk Search for persons</li> <li>XI. Natural disaster management</li> <li>XII. SWAT, tactical or other public safety and life preservation missions</li> <li>XIII. In response to specific requests from local, state and federal authorities</li> <li>XIV. Search and/or rescue operations.</li> <li>XV. Approved equipment requests from an outside jurisdiction related to high-risk operations</li> <li>XVI. Public relations events such as National Night Out and other community events for people to see and understand it's use.</li> </ul> <p><b>Capabilities:</b> Capable of stopping a wide variety of projectiles beyond what a vest or shield is capable of.</p> <p><b>Authorized Uses:</b> The use of the armored vehicles is only authorized by the Chief of Police or SWAT commander, based on the specific</p>	<ul style="list-style-type: none"> <li>• <b>Compliance:</b> CPD shall monitor use and training by its officers.</li> </ul>
--	--	--	--	--

			<p>circumstances of a given critical incident. Armored vehicles shall only be used for deployment by officers trained in their use by the department.</p>	
5.	<p>Incident Command Vehicle: Freightliner Chassis (Custom Built) vehicle. Mobile Incident Command Vehicle (MIC)</p>	1	<p><b>Purpose:</b> To be used as the incident command vehicle in specific circumstances of a given critical incident, large event, natural disaster, or community event that is taking place.</p> <p><b>Capabilities:</b> The MIC is used for SWAT/CNT and other critical incidents, preplanned large events, natural disasters, and community events.</p> <p><b>Authorized Uses:</b> Only officers trained in the deployment and operation of the MIC consistent with department policy. Situations in which the MIC is authorized for use would include but not be limited to critical incidents, emergencies, natural disasters, and community events.</p>	<ul style="list-style-type: none"> <li>• Expected Lifespan: 25 years for the vehicle and 10 years for the IT equipment within the vehicle.</li> <li>• Est. Annual Maintenance Cost: \$5,000.00</li> <li>• Legal/Procedural Rules for Use: It is our policy that the MIC is for official law enforcement purposes and is to be used consistent with department orders and state law regarding the operation of vehicles.</li> <li>• Required Training to Use: The driver/operator shall receive training from a current driver/operator on its safe use and deployment. The driver/operator shall maintain a driver's license endorsement consistent with the use of this vehicle.</li> <li>• Compliance: CPD shall monitor use and training by its officers.</li> </ul>
6.	<p>Firearm: Remington 870 12-Gauge Shotgun utilizing Super Sock Beanbag</p>	10 (2 are	<p><b>Purpose:</b> To limit the escalation of a conflict where employment of lethal force is prohibited or</p>	<ul style="list-style-type: none"> <li>• Expected Lifespan: No expiration</li> <li>• Est. Annual Maintenance Cost: \$2,000 for Super Sock rounds and \$200.00 for Frangible munitions.</li> </ul>



	rounds and specialized Royal Arms 420 grain Copper Frangible Munitions	stockless for use as breacher)	<p>undesirable. Breaching ammunition may be used to breach entry obstacles.</p> <p><b>Capabilities:</b> Used to deploy Super Sock Beanbag rounds up to an effective distance of 75 feet. The range of the weapon system helps to maintain space between the officers and a suspect reducing the immediacy of the threat and possibly preventing the deployment of lethal force options. The frangible munitions are capable of defeating fortified locations.</p> <p><b>Authorized Uses:</b> Only assigned operators who have received training on its use and policy.</p>	<ul style="list-style-type: none"> <li>• Legal/Procedural Rules for Use: It is our policy that all less lethal and breaching shotguns are to be used for official law enforcement purposes and pursuant to state and federal law.</li> <li>• Required Training to Use: Breaching operators must complete an approved training course for this specialized tool. They must also train at least twice per year on its operations. The less lethal shotgun rounds shall only be used by sworn personnel who have received annual training from the department. The training shall include a review of policy and a live course of fire.</li> <li>• Compliance: CPD shall monitor use and training by its officers.</li> </ul>
7.	Flashbangs: Combined Tactical Systems (CTS) 7290 Flashbang Diversionary Device	55	<p><b>Purpose:</b> A distraction device is ideal for distracting dangerous suspects during assaults, hostage rescue, room entry or other high-risk arrest situations. To produce an atmospheric overpressure and brilliant white light and as a result, can cause short term (6-8 Seconds) physiological/psychological sensory deprivation to give officers a tactical advantage.</p> <p><b>Capabilities:</b> The 7290 Flash-Bang emits an output of 175db and produces</p>	<ul style="list-style-type: none"> <li>• Expected Lifespan: Until used</li> <li>• Est. Annual Maintenance Cost: \$1,500 (30 purchased annually)</li> <li>• Legal/Procedural Rules for Use: It is our policy that all distraction devices are for official law enforcement purposes and dare used consistent with department orders and state and federal law.</li> <li>• Required Training to Use: Officers must attend a diversionary device training conducted by POST certified instructors prior to use.</li> <li>• Compliance: CPD shall monitor use and training by its officers.</li> </ul>

			<p>6-8 million candelas of light.</p> <p><b>Authorized Uses:</b> Situations for use of the less lethal weapons system may include, but are not limited to:</p> <ol style="list-style-type: none"> <li>I. By officers who have been trained in their proper use.</li> <li>II. High risk search warrants involving SWAT operations.</li> <li>III. In hostage and barricaded subject situations.</li> <li>IV. To obtain a tactical advantage in a high-risk situation where there may be extreme hazards to the officers.</li> <li>V. During training exercises.</li> </ol>	
8.	<p>Projectile Launcher: 40MM Projectile Launcher and specialized munitions including Ferret, Flameless Tri-Chamber and Spede Heat Rounds</p>	4	<p><b>Purpose:</b> To limit the escalation of conflict where employment of lethal force is prohibited or to attempt to prevent the escalation of a situation to the point of using lethal force.</p> <p><b>Capabilities:</b> The 40MM Tactical launcher is a single shot launcher and features an expandable stock and a front grip it will fire standard 40MM rounds up to 4.8 inches in length up to 131 feet.</p> <p>Authorized Uses: Situations for use of</p>	<ul style="list-style-type: none"> <li>• Expected Lifespan: No expected lifespan on the launchers. The 40MM rounds have a 5 year life span.</li> <li>• Est. Annual Maintenance Cost: \$1,500 (50 rounds purchased per year)</li> <li>• Legal/Procedural Rules for Use: It is our policy that all 40MM chemical, impact and gas rounds are for official law enforcement purposes and are used consistent with department orders and state and federal law.</li> <li>• Required Training to Use: Sworn members utilizing 40MM less lethal chemical agents or impact rounds are trained in their use by department less lethal and chemical agent instructors. All chemical agent deployments are to be reviewed by chemical agent</li> </ul>

			<p>the less lethal weapons system may include, but are not limited to:</p> <ol style="list-style-type: none"> <li>I. High Risk Search Warrants involving SWAT operations.</li> <li>II. High Risk Search for persons</li> <li>III. In response to specific requests from local, state, and federal authorities</li> <li>IV. Approved equipment requests from an outside jurisdiction related to high-risk operations</li> <li>V. Self-destructive, dangerous and/or combative individuals</li> <li>VI. Riot/Crowd control and civil unrest incidents.</li> <li>VII. To obtain a tactical advantage.</li> <li>VIII. Potentially vicious animals.</li> <li>IX. Training exercises or approved demonstrations</li> </ol>	<p>instructors who have been to a 40-hour POST training course on chemical agent use and deployment.</p> <ul style="list-style-type: none"> <li>• Compliance: CPD shall monitor use and training by its officers.</li> </ul>
9.	<p>Rifles: AR-15's of various makes, including some with short barrels. (.223 Caliber)</p> <p>Sig Sauer SIG716 DMR Ar-10 (.308 Caliber)</p>	<p>85 (Approximately)</p> <p>4</p>	<p><b>Purpose:</b> To be used as a precision weapon to address a threat with more precision and/or distances than a handgun.</p> <p><b>Capabilities:</b> The range of the weapon system helps to maintain space between the officers and a suspect reducing the immediacy of the threat</p>	<ul style="list-style-type: none"> <li>• Expected Lifespan: No specified lifespan</li> <li>• Est. Annual Maintenance Cost: \$25,000 (Ammunition cost)</li> <li>• Legal/Procedural Rules for Use: Use is established by the Corcoran Police Department policy. The rifles may only be used for official law enforcement purposes pursuant to state and federal law.</li> <li>• Required Training to Use: Prior to use of the rifle, officers must receive department training and/or mandated POST training. All officers must qualify twice per year with a department rangemaster administering an authorized course of fire.</li> </ul>

			<p>and possibly preventing the deployment of lethal force options. The .308 caliber rifles are only utilized by SWAT sniper team members and are primarily utilized in an overwatch capacity to protect the community and SWAT team members during critical incidents.</p> <p><b>Authorized Uses:</b> Only members that have received department and/or mandated POST training are authorized to use a rifle. Members may only utilize their rifles in accordance with departmental policy and state and federal law.</p>	<ul style="list-style-type: none"> <li>• Compliance: CPD shall monitor use and training by its officers.</li> </ul>
10.			<ul style="list-style-type: none"> <li>• Purpose:</li> <li>• Capabilities:</li> <li>• Authorized Uses:</li> </ul>	<ul style="list-style-type: none"> <li>• Expected Lifespan:</li> <li>• Est. Annual Maintenance Cost:</li> <li>• Legal/Procedural Rules for Use:</li> <li>• Required Training to Use:</li> <li>• Compliance: CPD shall monitor use and training by its officers.</li> </ul>
11.			<ul style="list-style-type: none"> <li>• Purpose:</li> <li>• Capabilities:</li> <li>• Authorized Uses:</li> </ul>	<ul style="list-style-type: none"> <li>• Expected Lifespan:</li> <li>• Est. Annual Maintenance Cost:</li> <li>• Legal/Procedural Rules for Use:</li> <li>• Required Training to Use:</li> <li>• Compliance: CPD shall monitor use and training by its officers.</li> </ul>
12.			<ul style="list-style-type: none"> <li>• Purpose:</li> <li>• Capabilities:</li> <li>• Authorized Uses:</li> </ul>	<ul style="list-style-type: none"> <li>• Expected Lifespan:</li> <li>• Est. Annual Maintenance Cost:</li> <li>• Legal/Procedural Rules for Use:</li> </ul>

				<ul style="list-style-type: none"> <li>• Required Training to Use:</li> <li>• Compliance: CPD shall monitor use and training by its officers.</li> </ul>
13.			<ul style="list-style-type: none"> <li>• Purpose:</li> <li>• Capabilities:</li> <li>• Authorized Uses:</li> </ul>	<ul style="list-style-type: none"> <li>• Expected Lifespan:</li> <li>• Est. Annual Maintenance Cost:</li> <li>• Legal/Procedural Rules for Use:</li> <li>• Required Training to Use:</li> <li>• Compliance: CPD shall monitor use and training by its officers.</li> </ul>
14.			<ul style="list-style-type: none"> <li>• Purpose:</li> <li>• Capabilities:</li> <li>• Authorized Uses:</li> </ul>	<ul style="list-style-type: none"> <li>• Expected Lifespan:</li> <li>• Est. Annual Maintenance Cost:</li> <li>• Legal/Procedural Rules for Use:</li> <li>• Required Training to Use:</li> <li>• Compliance: CPD shall monitor use and training by its officers.</li> </ul>
15.			<ul style="list-style-type: none"> <li>• Purpose:</li> <li>• Capabilities:</li> <li>• Authorized Uses:</li> </ul>	<ul style="list-style-type: none"> <li>• Expected Lifespan:</li> <li>• Est. Annual Maintenance Cost:</li> <li>• Legal/Procedural Rules for Use:</li> <li>• Required Training to Use:</li> <li>• Compliance: CPD shall monitor use and training by its officers.</li> </ul>

Unless a separate written procedure is adopted, the CPD will utilize the process now in place under Penal Code § 832.5 for members of the public to register complaints or concerns or submit questions under Government Code § 7070(d)(7).

City of  
**CORCORAN**

FOUNDED 1914

**Public Works Department**

---

**STAFF REPORT  
ITEM #: 5-B**

MEMO

**TO:** Corcoran City Council

**FROM:** Joseph Faulkner, Public Works Director

**DATE:** April 20, 2022

**MEETING DATE:** April 26, 2022

**SUBJECT:** Public Hearing to Receive Public Comment to Update The City of Corcoran's 2020 Urban Water Management Plan

**Summary:**

The City of Corcoran is currently updating its Urban Water Management Plan (UWMP), which was last updated in 2017. To stay compliant with California Legislature, via Assembly Bill 797, the Urban Water Management Planning Act (UWMPA) of 1983, the City needs to prepare and adopt its Urban Water Management Plan every 5 years. The UWMP documents the City's plans to secure adequate water supplies to meet existing and future potable and non-potable water demands under a range of water supply conditions, as well as demand conditions including water shortages.

One of the requirements of updating and adopting the UWMP is a City Council hearing to receive public comment on the draft of the UWMP. The City of Corcoran is coordinating with Akel Engineering Group on the completion and adoption of the 2020 UWMP.

**Recommendation:**

Receive public comment on the 2020 Urban Water Management Plan and 2020 Water Shortage Contingency Plan drafts.

**Background:**

In 1983, the California Legislature, via Assembly Bill 797, enacted the Urban Water Management Planning Act requiring water suppliers to submit an Urban Water Management Plan (UWMP) every five years, demonstrating water supply reliability in normal, single dry, and multiple dry years. Since 1983, more than 20 amendments have changed the quantity of data required, as well as increasing the planning elements included in this the UWMP. The most recent of these amendments are:

- AB2242 (2018) requires an urban water supplier to include in its UWMP an assessment of the reliability of its water service to customers during normal, dry, and multiple dry years, including a repeat of the five consecutive historic driest years the urban water supplier has experienced.
- SB606 (2018) adds new requirements to the UWMP process as well as established updated urban water use objectives and water use reporting requirements,

- Prepare a drought risk assessment that examines water shortage risks for a drought lasting for the next five years.
- Prepare a comprehensive Water Shortage Contingency Plan that will include water budgeting forecast procedures, standard water shortage levels, shortage response actions, and other protocols.
- Enacts an annually required water supply and demand assessment wherein an urban water supplier will assess local demand and supply conditions and provide that information to DWR.

**Discussion:**

The UWMP is used to support long-term resource planning and water supply sustainability and is required for the City to be considered for future grant funding opportunities and to receive drought assistance from the State. The UWMP integrates local and regional land use planning, regional water supply, infrastructure, and demand management projects, as well as statewide issues of concern like climate change and regulatory revisions.

The UWMP gathers, characterizes, and synthesizes water-related information from numerous sources into a plan with local, regional, and statewide practical utility.

The City has completed and City Council has previously adopted the 2015 Urban Water management Plan. Akel Engineering Group, Inc., a water resources firm from Fresno, was retained to develop the City's 2020 UWMP. Updates include the following:

- A layperson's description of the City's water supply reliability conditions and its strategy for meeting future water supply reliability needs
- Conduct a drought risk assessment to evaluate water supply reliability (or vulnerability) for a period of drought lasting five consecutive years
- Consistency with current Groundwater Sustainability Plan(s) for basins underlying the City's service area
- Include an energy accounting analysis to estimate energy usage for extracting, treating, and distributing water supplies
- A 2020 Water Shortage Contingency Plan (2020 WSCP) with procedures on conducting the Annual Water Shortage Assessments In addition to developing the City's 2020 UWMP.

**Budget Impact:**

None with this action. Following today's public hearing, there will be one more City Council hearing to adopt the final 2020 Urban Water Management Plan and 2020 Water Shortage Contingency Plan.

City of  
**CORCORAN**

A MUNICIPAL CORPORATION

FOUNDED 1914

**STAFF REPORT  
ITEM #: 7-A**

**MEMORANDUM**

**TO:** City Council

**FROM:** Kevin J. Tromborg: Community Development Director/Transit Director

**DATE:** April 21, 2022

**MEETING DATE:** April 26, 2022

**SUBJECT:** 2020 Planning Commission Report and 2021 2022 3rd QTR Planning Commission Report

**Information only**

**Discussion:** State Law requires cities to conduct certain planning functions such as preparing and adopting a general plan, adopting and carrying out zoning and subdivision regulations, and conducting environmental review on projects. The Corcoran Planning Commission are representative of the community that are appointed to their positions by the City Council to carry out planning functions and act as an advisor to the council on these issues.

Development in Corcoran is on the rise and many of these projects will need Planning Commission review and approval. Additionally, there are many planning issues or projects that are handled and approved administratively by staff and the Community Development Director. To keep the City Council informed of the decisions of the planning commission and the decision of the director, the director will present to the council on a quarterly basis the Planning Commission Report (PCR).

Attached are the agendas and minutes from the Planning Commission meetings with the decisions by the Commission. We have included the minutes from the December 2021 meeting as well.

**Budget Impact:** Most planning items require an application and a fee. These fees are incorporated into the general fund.



# **CORCORAN PLANNING COMMISSION MEETING AGENDA**

**1015 Chittenden Avenue, Corcoran, CA 93212**

**Tuesday, January 18, 2022  
5:30 P.M**

---

**Public Inspection:** A detailed Planning Commission packet is available for review at Corcoran City Hall, located at 832 Whitley Avenue

**Notice of ADA Compliance:** In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerks office at (559) 992-2151 ext. 2105.

**Public Comment:** Members of the audience may address the Planning Commission on non-agenda items; however, in accordance with Government Code Section 54954.2, the Planning Commission may not (except in very specific instances) take action on an item not appearing on the posted agenda.

This is just the time for members of the public to comment on any matter within the jurisdiction of the Corcoran Planning Commission. Planning Commission will ask that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcome.

After receiving recognition from the chair, speaker will walk to the podium and state name and address and proceed with comments. Each speaker will be limited to five (5) minutes.

---

## **ROLL CALL**

<b>Chairman:</b>	<b>Karl Kassner</b>
<b>Vice-Chairman:</b>	<b>David Jarvis</b>
<b>Commissioner:</b>	<b>David Bega</b>
<b>Commissioner:</b>	<b>Karen Frey</b>
<b>Commissioner</b>	<b>Dennis Tristao</b>
<b>Commissioner:</b>	<b>Janet Watkins</b>
<b>Commissioner:</b>	<b>Jason Mustain</b>

## **FLAG SALUTE**

1. **PUBLIC DISCUSSION** None

2. **APPROVAL OF MINUTES**

2.1 Approval of minutes of the Special Planning Commission meeting on December 6, 2022.

3. **RE-ORGANIZATION/INTRODUCTION NEW MEMBERS**

Introduction of the new Planning Commission member Jason Mustain and alternate Planning Commission member Kaitlyn Frazier.

4. **PUBLIC HEARING**

4.1 Tentative Parcel Map 21-04 and Resolution 2022-01. Applicant is proposing dividing a 48,893 lot into four lots consisting of one (1) lot of 18,014 square feet, 0.41 Acres, and three (3) lots of 10,292 square feet.

4.2 Tentative Parcel Map 21-02 and Resolution 2022-02. Applicant is proposing dividing one parcel of 8,250 square feet with two existing Single Family Dwellings (SFD) into two parcels.

4.3 Tentative Parcel Map 21-03 and Resolution 2022-03. The applicant is proposing adjusting the property line between lot 2 and 3 and dividing lot 3 and 4 into 4 lots

5. **STAFF REPORTS**

5.1 Tentative Parcel Map 21-04 and Resolution 2022-01

5.2 Tentative Parcel Map 21-02 and Resolution 2022-02

5.3 Tentative Parcel Map 21-03 and Resolution 2022-03

6. **MATTERS FOR PLANNING COMMISSION**

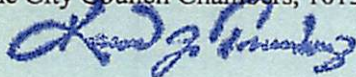
6.1. Information Item: Due to Presidents' Day holiday on February 21, 2022, the next Planning Commission meeting will be held on February 28, 2022.

6.2 Staff Referrals - *Items of Interest (Non-action items the Commission may wish to discuss)*

6.3 Committee/Seminar Reports -

7. **ADJOURNMENT**

I certify that I caused this Agenda of the Corcoran Planning Commission meeting to be posted at the City Council Chambers, 1015 Chittenden Avenue on January 18, 2022.



**Kevin J. Tromborg**  
Community Development Director

**MINUTES  
CORCORAN PLANNING COMMISSION  
SPECIAL MEETING  
December 6, 2021**

The regular session of the Corcoran Planning Commission was held 1015 Chittenden Avenue, Corcoran, CA 93212. The meeting was called to order by Vice-Chairperson, Jarvis at 5:30 P.M.

**ROLL CALL**

Commissioners present: Bega, Frey, Jarvis, Tristao and Watkins

Commissioners absent: Kassner

Staff present: Kevin J. Tromborg and Delfina Lupian

Also present: Moses Diaz, City Legal Counsel

**FLAG SALUTE**

1. **PUBLIC DISCUSSION** None

2. **APPROVAL OF MINUTES**

Following Commission discussion, a **motion** was made by Jarvis and seconded by Bega to approve the minutes of the regular meeting on November 1, 2021. Motion carried by the following vote:

**AYES:** Bega, Frey, Jarvis, Tristao and Watkins

**NOES:**

**ABSTAIN:**

**ABSENT:** Kassner

3. **RE-ORGANIZATION** – None

4. PUBLIC HEARING

Public Hearing to introduce and consider Resolution No. 2021-07 and Conditional Use Permit 21-04, submitted by Alan Mok Engineering and property owner Hardeep Sidhu regarding propose gasoline station with convenience market to be located at APN no. 034-320-006, Northeast corner of Orange and 5 ½ Avenue, adjacent with Highway 43. Public hearing was open at 5:30 p.m. Tromborg presented the staff report. Having no oral or written testimonies, the hearing was closed at 5:33 p.m.

Commissioner Tristao commented that this will be a great project for the city. Tromborg stated that this may also be a good revenue for the city. Tromborg provided details regarding a possible roundabout on H-way 43.

Commissioner Frey asked regarding maintenance of the roads. Tromborg explained that the city and developers will be responsible, but as of now it is still in site plan review and the final details are not being discussed yet.

Commissioner Watkins inquired the type of restaurant that will be added. Tromborg informed her that this information is still unknown.

Following Commission discussion, a **motion** was made by Tristao and seconded by Frey to approve Resolution No. 21-07 and Conditional Use Permit 21-04. Motion carried by the following vote:

AYES: Bega, Frey, Jarvis, Tristao and Watkins  
NOES:  
ABSTAIN:  
ABSENT: Kassner

5. STAFF REPORTS - None

6. MATTERS FOR COMMISSION

6.1. Information Item:

Tromborg explained and updated the commission of the Lot Line Adjustment (LLA) 21-01, submitted by Four Creeks Inc. and property owner D.R Horton CA3, Inc. regarding a Subdivision Tract 880 (Fox Run) to be located at North East corner of Patterson Avenue and James Avenue. No questions from members.

6.2 Staff Referrals - *Items of Interest (Non-action items the Commission may wish to discuss)*

6.3 Committee/Seminar Reports - None

7. ADJOURNMENT

At 5:52 p.m., the meeting was adjourned to the next regular meeting on Monday, January 18, 2022 in the Corcoran City Council Chambers 1015 Chittenden Avenue, Corcoran, CA 93212.

APPROVED ON: 01-18-22

  
\_\_\_\_\_

Karl Kassner, Planning Commission Chairperson

ATTEST 

\_\_\_\_\_   
Kevin J. Tromborg, Community Development Director

# CORCORAN PLANNING COMMISSION MEETING AGENDA

1015 Chittenden Avenue, Corcoran, CA 93212

Monday, February 28, 2022  
5:30 P.M

---

**Public Inspection:** A detailed Planning Commission packet is available for review at Corcoran City Hall, located at 832 Whitley Avenue

**Notice of ADA Compliance:** In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerks office at (559) 992-2151 ext. 2105.

**Public Comment:** Members of the audience may address the Planning Commission on non-agenda items; however, in accordance with Government Code Section 54954.2, the Planning Commission may not (except in very specific instances) take action on an item not appearing on the posted agenda.

This is just the time for members of the public to comment on any matter within the jurisdiction of the Corcoran Planning Commission. Planning Commission will ask that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcome.

After receiving recognition from the chair, speaker will walk to the podium and state name and address and proceed with comments. Each speaker will be limited to five (5) minutes.

---

## ROLL CALL

Chairman:	Karl Kassner
Vice-Chairman:	David Jarvis
Commissioner:	David Bega
Commissioner:	Karen Frey
Commissioner:	Dennis Tristao
Commissioner:	Janet Watkins
Commissioner:	Jason Mustain

## FLAG SALUTE

1. PUBLIC DISCUSSION None
2. APPROVAL OF MINUTES

2.1 Approval of minutes of the Special Planning Commission meeting on January 18, 2022.

3. **RE-ORGANIZATION/INTRODUCTION NEW MEMBERS** None

4. **PUBLIC HEARING**

4.1 Tentative Parcel Map 21-04 and Resolution 2022-01. First Pentecostal Church of Jesus Christ Inc. Located on 625 Soto Avenue. Applicant is proposing dividing a 48,893 lot into four lots consisting of one (1) lot of 18,014 square feet. 0.41 Acres, and three (3) lots of 10,292 square feet.

4.2 Tentative Parcel Map 21-02 and Resolution 2022-02. Applicant Shayne Crapo is proposing dividing one parcel located on 975 Van Dorsten Avenue and 1220 Hanna Avenue, of 8,250 square feet with two existing Single Family Dwellings (SFD) into two parcels.

4.3 Tentative Parcel Map 21-03 and Resolution 2022-03. The applicant Roger E. Daniel is proposing adjusting the property line located on 700, 702, 714, and 716 Otis Avenue, between lot 2 and 3 and dividing lot 3 and 4 into 4 lots.

5. **STAFF REPORTS**

5.1 Zoning Code: Recap of chapter 1 through chapter 8 zoning code proposed revisions through Local Early Action Planning (LEAP) Grant.

5.2 None

5.3 None

6. **MATTERS FOR PLANNING COMMISSION**

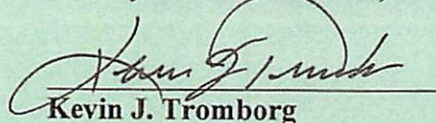
6.1. Information Item: RHNA.

6.2 Staff Referrals - *Items of Interest (Non-action items the Commission may wish to discuss)*

6.3 Committee/Seminar Reports -

7. **ADJOURNMENT**

I certify that I caused this Agenda of the Corcoran Planning Commission meeting to be posted at the City Council Chambers, 1015 Chittenden Avenue on February 28, 2022.



**Kevin J. Tromborg**  
Community Development Director

**MINUTES  
CORCORAN PLANNING COMMISSION  
MEETING  
January 18, 2022**

The regular session of the Corcoran Planning Commission was held 1015 Chittenden Avenue, Corcoran, CA 93212. The meeting was called to order by Chairman Karl Kassner at 5:30 P.M.

**ROLL CALL**

Commissioners present: Kassner, Frey, Tristao, Watkins, and Mustain

Commissioners absent: Bega and Jarvis

Staff present: Kevin J. Tromborg and Delfina Lupian

Also present: None

**FLAG SALUTE**

1. **PUBLIC DISCUSSION** None

2. **APPROVAL OF MINUTES**

Following Commission discussion, a **motion** was made by Kassner and seconded by Frey to approve the minutes of the regular meeting on January 18, 2022. Motion carried by the following vote:

**AYES:** Mustian, Tristao and Watkins

**NOES:**

**ABSTAIN:**

**ABSENT:** Jarvis and Bega

3. **RE-ORGANIZATION** – None

4. **PUBLIC HEARING** - Public Hearing to introduce and consider TPMs 21-04; First Pentecostal Church of Jesus Christ Inc., TPM 21-02 Shayne Crapo; and TPM 21-03 Roger E.



Daniel. Information was provided to Planning Commission members. Tromborg informed members about Public Hearing notices not sent to The Corcoran Journal and 300-foot radius notices not sent to surrounding residents/. Due to notices, not being sent we did not receive any comments that residents or other departments may have regarding TMPs. Tromborg did brief members of the Planning Commission of the TPMs. Kassner asked if meeting should be continued, Tromborg stated yes. Tristao agreed of the continuing of meeting for 02/28/2022, and Frey second that.

5. STAFF REPORTS None

6. MATTERS FOR COMMISSION

- 6.1. Tromborg informed Planning Commission members that due to Presidents Day holiday on February 21, 2022, next Planning Commission Meeting will be held on February 28, 2022. Planning Commission members had no objection to change of date.
- 6.2 Staff Referrals - *Items of Interest (Non-action items the Commission may wish to discuss)*
- 6.3 Committee/Seminar Reports - None

7. ADJOURNMENT

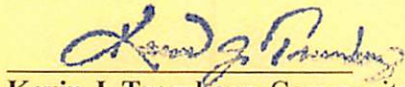
At 5:45p.m., the meeting was adjourned to the next regular meeting on Monday, February 28, 2022 in the Corcoran City Council Chambers 1015 Chittenden Avenue, Corcoran, CA 93212.

APPROVED ON: 02.28.2022



Karl Kassner, Planning Commission Chairperson

ATTEST: -



Kevin J. Tromborg, Community Development Director

City of

# CORCORAN

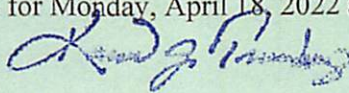
FOUNDED 1914

A MUNICIPAL CORPORATION

## NOTICE OF CANCELLATION

NOTICE IS HEREBY GIVEN that the scheduled Corcoran Planning Commission meeting of Monday, March 21, 2022 located in the City Council Chambers, 1015 Chittenden Avenue at 5:30 p.m., has been cancelled due to lack of agenda items for discussion.

NOTICE IS HEREBY FURTHER GIVEN that the next regular business meeting of the Corcoran Planning Commission is scheduled for Monday, April 18, 2022 at 5:30 p.m.



DATED: March 16, 2022

---

**Kevin J. Tromborg**  
Community Development Director

City of

# CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

**STAFF REPORT  
ITEM #: 7-B**

## **MEMORANDUM**

**TO:** Corcoran City Council

**FROM:** Kevin J. Tromborg, Community Development Director, Transit Director

**DATE:** 4/12/22

**MEETING DATE:** 4/26/2022

**SUBJECT:** 5311 Fiscal Year 2022, Operating Assistance, and Certifications and Assurances

### **RECOMMENDATION: (Voice Vote)**

That the Council authorizes the City Manager, Community Development Director, and Transit Coordinator to sign on their behalf for the Federal Fiscal Year 2022 FTA Certifications and Assurances Signature Page committing the Council and City of Corcoran to comply with all Federal Statutes, Regulations, Executive Orders, and Federal Requirements applicable to each application it makes to the Federal Transit Administration (FTA) in Federal Fiscal Year 2022.

### **DISCUSSION:**

Before the FTA can award a federal grant or agreement, the applicant must submit all certifications and assurances pertaining to itself and its project or projects as required by Federal laws and regulations.

Since 1995, FTA has consolidated the various certifications and assurances that may be required into a single document for publication in the Federal Register.

The City of Corcoran uses FTA funding for its Transit service. This includes funding for operation, expansion of services and capital improvements. Because of these applications and contracts, the City is required to file the attached certifications and assurances.

Through FTA 5311, the City of Corcoran's Transit Division will receive \$165,499 in Operating Assistance

**BUDGET IMPACT:**

None, these certifications, and assurances are required to obtain the Federal Funds the City of Corcoran's Transit Division uses for its operation.

**ATTACHMENTS:**

Resolution No. 3130

## RESOLUTION NO. 3130

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN AUTHORIZING THE FEDERAL FUNDING UNDER FTA SECTION 5311 (49 U.S.C. SECTION 5311) WITH CALIFORNIA DEPARTMENT OF TRANSPORTATION AND DELEGATING AUTHORITY TO EXECUTE ALL NECESSARY DOCUMENTS**

**WHEREAS**, the U.S. Department of Transportation is authorized to make grants to states through the Federal Transit Administration to support capital/operating assistance projects for non-urbanized public transportation systems under Section 5311 of the Federal Transit Act (FTA C 9040.1f and FTA C 9050.1); and

**WHEREAS**, the California Department of Transportation (Department) has been designated by the Governor of the State of California to administer Section 5311 grants for transportation project for the general public for the rural transit an intercity bus; and

**WHEREAS**, the City of Corcoran desires to apply for said financial assistance to permit operation of service/purchase of capital equipment in Kings County; and

**WHEREAS**, the City of Corcoran has, to the maximum extent feasible, coordinated with other transportation providers and users in the region (including social service agencies).

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** that the *City Council* does hereby Authorize the *City Manager, Community Development Director, and or the Transit Coordinator* to file and execute applications on behalf of with the Department to aid in the financing of capital/operating assistance projects pursuant to Section 5311 of the Federal Transit Act (FTA C 9040.1G), as amended, and pursuant to Section 5339 of the Federal Transit Act (FTA C 5100.1), as amended.

That *City Manager, Community Development Director, and or Transit Coordinator* is authorized to execute and file all certification of assurances, contracts or agreements or any other document required by the Department.

That *City Manager, Community Development Director, and or Transit Coordinator* is authorized to provide additional information as the Department may require in connection with the application for the Section 5311 and/or Section 5339 projects.

That *City Manager, Community Development Director, and or Transit Coordinator* is authorized to submit and approve request for reimbursement of funds from the Department for the Section 5311 and or Section 5339 project(s).

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Corcoran held on the 26<sup>th</sup> day of April 2022, by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

**APPROVED:** \_\_\_\_\_  
Patricia Nolen, Mayor

**ATTEST:** \_\_\_\_\_  
Marlene Spain, City Clerk

**CLERKS CERTIFICATE**

I, Ruben Shortnacy, hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the City Council of the City of Corcoran at a meeting held on the 26<sup>th</sup> day of April 2022, by the vote as set forth therein.

**DATED:** \_\_\_\_\_  
Marlene Spain, City Clerk



## Application Certifications

Application Certification:			
Agency Name:	City of Corcoran		
Check all Programs you are certifying for below:			
FTA Section 5311 <input checked="" type="checkbox"/>	FTA Section 5311(f) <input type="checkbox"/>	CMAQ <input type="checkbox"/>	FTA Section 5339 <input type="checkbox"/>
Fiscal Year:	2022		

I hereby certify that I am the authorized signee for the above listed applicant. I also hereby certify that I have reviewed the organizational information and application forms submitted in the BlackCat system and all statements, information, and representations made are true and correct to the best of my knowledge. I also hereby certify that adequate local share as described in herein will be available to execute this project(s).

Please Enter Name & Title of Authorized Signee Below:			
Name:	Kevin J. Tromborg		
Title:	Community Development/Transit Director		
Signature:		Sign Date:	04/27/2022
*Electronic signatures are accepted*			



## Application Certifications

Application Certification:			
Agency Name:	City of Corcoran		
Check all Programs you are certifying for below:			
FTA Section 5311 <input checked="" type="checkbox"/>	FTA Section 5311(f) <input type="checkbox"/>	CMAQ <input type="checkbox"/>	FTA Section 5339 <input type="checkbox"/>
Fiscal Year:	2023		

I hereby certify that I am the authorized signee for the above listed applicant. I also hereby certify that I have reviewed the organizational information and application forms submitted in the BlackCat system and all statements, information, and representations made are true and correct to the best of my knowledge. I also hereby certify that adequate local share as described in herein will be available to execute this project(s).

Please Enter Name & Title of Authorized Signee Below:			
Name:	Kevin J. Tromborg		
Title:	Community Development/Transit Director		
Signature:		Sign Date:	04/27/2022
*Electronic signatures are accepted*			



City of

# CORCORAN

FOUNDED 1914

A MUNICIPAL CORPORATION

## MATTERS FOR MAYOR AND COUNCIL

ITEM #: 8

### MEMORANDUM

**MEETING DATE:** April 26, 2022  
**TO:** Corcoran City Council  
**FROM:** Greg Gatzka, City Manager  
**SUBJECT:** Matters for Mayor and Council

#### 8-A. Upcoming Events/Meetings

- April 29, 2022 (Friday) Raymond Lerma plaque dedication at the Corcoran High School Auditorium – 4:30 PM
- May 10, 2022 (Tuesday) City Council Meeting – 5:30 PM
- May 24, 2022 (Tuesday) City Council Meeting – 5:30 PM
- May 30, 2022 (Monday) City Offices Closed in Observation of Memorial Day
- June 14, 2022 (Tuesday) City Council Meeting – 5:30 PM

#### 8-B. City Manager's Report

8-C. **Council Comments/Staff Referral Items** – *This is the time for council members to comment on matters of interest.*

#### 8-D. Committee Reports

1. Kings Waste and Recycling Agency (KWRA)
2. Kings County Association of Governments (KCAG)
3. Kings Community Action Organization

City Offices



**COUNCIL REQUESTS OR REFERRAL ITEMS  
PENDING FURTHER ACTION or RESOLUTION BY STAFF**

<b>DATE</b> Sent to Council/ Request made	<b>REQUEST</b>	<b>STATUS</b>	<b>DEPARTMENT RESPONSIBLE</b> Dept/Division
01/25/22	Corcoran Cemetery District concerns. Council directed City Manager to make contact with District representatives and lend support.	In progress	City Manager
07/21/21	Homelessness Concerns. Council directed staff to explore and evaluate avenues to address homeless issues.	In progress	City Manager
07/21/21	Vacant and blighted commercial properties. Council directed staff to begin preparing an abatement ordinance.	In progress	Community Development
06/13/20	Council directed Staff to begin preparing a public nuisance ordinance.	In progress	Community Development/Police Department
03/12/19	Council requested that Staff prepare ordinance specifically prohibiting smoking in public parks. It was recommended that the City also consider an ordinance prohibiting dogs in public parks.	In progress	Community Development